



राष्ट्रीय समेकित नाशीजीव प्रबन्धन केन्द्र

NATIONAL CENTRE FOR INTEGRATED PEST MANAGEMENT

लाल बहादुर शास्त्री भवन, विंग एल-1 एण्ड एम-1 ब्लॉक - एफ, नई दिल्ली 12

Lal Bahadur Shastri Bhawan, Wing L-1 & M-1 Block-F, New Delhi - 110 012

संख्या : **NAIP-Component-4/11/2009-10**

Dated 22/01/2010

To

Dear Sirs,

Sub : INVITATION FOR QUOTATIONS FOR SUPPLY OF **Stationary and Non consumable items**)

1. You are invited to submit your most competitive quotation for the following goods:-

| <u>Brief Description of the Goods</u> | <u>Specifications Attached per</u> | <u>Quantity</u> | <u>Delivery Period</u> | <u>Place of Delivery</u> | <u>Installation Requirement if any</u> |
|--|------------------------------------|-----------------|----------------------------|-------------------------------|--|
| Purchase of :- Stationary and Non consumable items) | ANNEXURE-1 | ANNEXURE-1 | 30 th Feb. 2010 | NCIPM PUSA New Delhi-12 | Yes/No |

• Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ (Rs.322.60/- lakhs) "NAIP-Component-IV" Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the item together/would be evaluated separately for each item. *[Select one of the options]*.

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

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- 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made immediately after delivery of the goods.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest by 14 :30 hours on 15/02/2010
11. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)
Name: Officer In-Charge Store & Purchase
Address: NCIPM ILBS Building IARI CAMPUS
NEW DELHI-110012
Tel. No.011-25843935/36
Fax No. 01125841472

ANNEXURE-1

| STATIONERY ITEMS for NAIP Project on Protected Cultivation | | |
|---|-----------------|--|
| Items | Quantity | |
| A4 size papers/ JK-75/80/GSM | 50 reams | |
| Photo papers (Glossy) sheets 180 gsm | 100 nos. | |
| Big stapler (Book binder) & pins | 1no. | |
| Small stapler & pins stepler 10 d & pins | One Box | |
| Pins for big & small staplers pins for hd – 45 | 3 boxes each | |
| Transparency sheets | 100 nos. | |
| Strip files | 50 nos. | |
| Plastic files for file cabinet | 50 nos. | |
| External drive (160 GB) | 2 no. | |
| Tape dispencers (large & small) 2 * & 1 * | 5 each | |
| Visiting card holder (album type) | 3 nos. | |
| Calculator orpat 512 t | 1 nos. | |
| Speakers for computer | One set | |
| Gel pens reynold liquid flow | 2 packs | |
| Pencils with lead (Rotoring) | 5 no. | |
| Aluminium foil 9 metre home foil | 2 rolls | |
| DVDs moserbaer jewel case sony | 20 nos. | |
| CD- R moserbaer jewel case sony | 20 nos. | |
| CD-RW moserbaer jewel case sony | 20 nos. | |
| High -lighters (different colours) luxar | 2 packs each | |
| OHP Markers luxar | 2 sets | |
| CD case (diary type) | Two no. | |
| Box (spring) files | 5 nos. | |
| Writing pads 44Nos neelgagan / saraswati | 50 Nos | |
| Register -100 Pages | 25 Nos | |
| A-4 White laminated Envelopes size | 200 | |
| Plastic insect box | 10 Nos | |
| Pen Holder Two pen | 02 Nos | |
| Desk Clender stand with refille | 12 Nos | |

प्रभारी अधिकारी भंडार
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